



GUIDELINES FOR SUBMISSION OF PAPERS FOR THE SOL HABERMAN ANNUAL SCHOLARSHIP

Each year the South Central Association of Blood Banks offers the Sol Haberman Scholarship award based on the submission of an original paper by an SBB student from an accredited school within the South Central region. Papers submitted may include scientific, technical, educational, or case study papers in the areas of transfusion therapy, immunohematology, immunogenetics, transplantation and anthropology, or administrative papers in the areas of cost-control, regulations, quality control and instrumentation. Each paper submitted will be evaluated for content and research design, but the quality of the presentation and its form are important also. Manuscripts which are poorly typed, have not been proofread for grammar, punctuation and typing errors and vary in standard form from one to another make it very difficult to make a fair and accurate assessment of the actual quality of the work itself. In an effort to control variation in form of the papers submitted, the Awards Committee or the South Central Association of Blood Banks has set forth the following guidelines:

All papers should be typed, double-spaced, and submitted in a pdf format to scabb@scabb.org.

Each page of text should have a one inch margin at the top, bottom, and both sides.

Footnotes, legends for figures, bibliographical references and tables, where possible, should also be typed. All numbers in the text from one to ten should be spelled out, except percentages, doses, degrees or numbers containing a decimal. All units should be metric, and the scientific names of drugs should be used. Copyrighted material and trade names should be capitalized.

All pages of the text should be numbered in sequence. The data should be presented in an organized fashion.

Separate sheets should be used for: title; author; abstract; legends and figures; tables; footnotes and references.

Third person should always be used, as well as proper grammar.

NOTE: Any reference to your name or school within the paper will automatically disqualify you from this scholarship.

For scientific and technical papers, the following format should be used:

1. **Title Page:** The title should be precise and informative. A running title of less than fifty characters and spaces may be included.
2. **Abstract:** The abstract should be less than one hundred-fifty words and be a short summary of the content, indicating applicability of the text to a particular subject.

3. **Introduction:** The introduction should state the nature of the problem investigated and give pertinent background information from the literature. The method of investigation as well as the principal results should be stated in this section.
4. **Materials and Methods:** This section of the paper should describe test methods, controls, reagents, equipment, etc. and be specific enough to allow replication of any experiment or test performed by other scientists. Unnecessary details should be avoided.
5. **Results:** Results should be clear, concise and supported by tables and figures. Tables should be numbered with Roman numerals and titled. Figures should be numbered with Arabic numerals and be accompanied by legends. Include only pertinent data.
6. **Discussion:** This section of the paper should draw valid conclusions and discuss the significance and implications of the results. Results should be correlated with previous works related to the subject matter
7. **Summary:** The summary should be concise but comprehensive and should include a restatement of the intent of the work and the final accomplishment.
8. **Footnotes:** Footnotes should be numbered in sequence and substantiate all references to other words. Footnotes should be indicated by a superscript in the body of the text.
9. **References:** References should follow standard and commonly acceptable form: author's name, title of work, publisher or journal, volume number, page, and year of publication.

Additionally, several reference works may be of value in preparing a paper for submission: The Style Manual for Biological Journals, Dorland's Illustrated Medical Dictionary, Webster's New Illustrated Dictionary, Index Medicus, Stylebook/Editorial Manual of the American Medical Association, How to Write and Publish a Scientific Paper, Physicians Desk Reference, and the Clinical Lab Reference.

Summary for Submission:

- Submit signed application in separate attachment to scabb@scabb.org or fax to (866) 649-6950
- Use online submission form to submit original paper.
- Do not include author information in original paper submission.
- Deadline for applications and submissions is January 11, 2010.

SOL HABERMAN SCHOLARSHIP AWARD
JUDGING CRITERIA
SOUTH CENTRAL ASSOCIATION OF BLOOD BANKS

Scoring papers is based on a total of 100 points. The Awards Committee Chairperson will average the scores of each judge to ascertain a winner. In case of a tie vote among papers submitted, a conference call will be initiated to obtain a consensus on the winning paper.

CONTENT

1. Thoroughness. Are the premises valid and is the problem clearly indicated? Are techniques adequate to solve the problem? Is data sufficient to permit reader to reach author's conclusion and to duplicate the study? Are the conclusions justifiable?
2. Accuracy. Are the Nomenclature, calculations, tables, figures and illustrations pertinent to the content? Do these items actually enhance the value of the paper? Are references quoted accurately, have they been used in proper context and are they pertinent to the problem?

ORGANIZATION

1. Are the title and introduction specific as to subject?
2. Is the development of conclusions and recommendations logical (format)?
3. Is the paper sufficiently referenced?
4. Are opinions or surmises clearly indicated as such?
5. Are advantages and disadvantages covered?

SIGNIFICANCE

1. Originality. Is this a new interpretation, a new approach, technique or modification of an existing technique?
2. Is the approach or technique used the best and most applicable to the situation described?
3. Is the problem sufficiently important to produce this study?
4. Can it be adapted to general use (practical application)?
5. Does the evaluation establish the reliability of the method?

READABILITY

1. Is the language concise? Is good medical terminology used whenever possible?
2. Are there good transitions, consistent paragraphs? Are the paragraphs expansive and fully descriptive?
3. Is the article easy to follow?
4. Is the paper written in an interesting manner?