



Economic Assistance Scholarship Guidelines, Application and Selection Process

Complete the three step application process described below.

Submit the completed application and supporting documentation to the SCABB Central Office at <http://scabb.org/> no later than 30 days prior to the Annual Meeting pre-registration date. Applications are held at Central Office until the deadline then forwarded to the selection committee.

The Association's District Directors serve as the selection committee. Final recommendations of the committee are approved by the Association's President.

The selection committee will review and evaluate each request based on individual explanation of need, objectives for attending the SCABB Annual Meeting, and a statement of support for attendance by the individual's employer. Previous receipt of a Foundation scholarship will not disqualify an applicant, but will be considered based upon the number of requests received.

Applicants selected to receive scholarships will be notified of their award no later than one week prior to the Annual Meeting pre-registration date.

Scholarship funds are transferred directly to the SCABB Central Office by the Foundation. The recipient(s) are required to notify the Central Office to how they would like the money distributed to cover their costs for registration, travel and/or hotel accommodations. Any unused portion of the scholarship will be returned to the Foundation.

Step 1: Determine if the applicant meets the following SCABB membership criteria.

- Applicant must be an individual member or employed by an institutional member of SCABB.
- Membership must be in good standing for at least one full year prior to the request.

Step 2: Complete the Scholarship Application.

- Complete demographics on attached application form.
- Include a written request to the Foundation that describes your financial need and its personal or professional impact, and identifies your personal, professional and educational objectives for attending the annual meeting. A separate document may be used to submit this information.

Step 3: Provide Supporting Documentation.

- Request a brief statement from your employer supporting your attendance at the SCABB Annual Meeting.
- Submit completed application form, personal scholarship request, and statement of employer support to SCABB Central Office by FAX or email.

Questions may be addressed to the Foundation through SCABB Central Office.



Economic Assistance Scholarship Application

Name:	
City and State of Residence:	
Email:	Phone:
Employer Name:	
Employer Address:	
Membership Type:	
Has applicant ever attended SCABB Annual Meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please list year(s) attended:	
If yes, was attendance sponsored by employer or at applicant expense?	
Has applicant previously received a Foundation Scholarship? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please list year(s) awarded:	
Please include your personal request to the Foundation, as described in Step 2. Attach a separate document as needed.	

Questions may be addressed to the Foundation through SCABB Central Office.